

Minutes of the Mundford Parish Council Meeting Held at The Cricket Club, Mundford on Thursday 6th February 2020

PRESENT:

Councillors J. Musgrove (Chairman) D. Goodrham, J. Marston, N Enderby, S. Eyres, Cllr K. Weight, Cllr S Booth, Cllr S. Welsh, Cllr B. Ellis and Mrs S. King (Clerk to the Council). There was 1 member of the public and 3 guest speakers.

1. THE CHAIRMAN'S OPENING REMARKS

Good evening and welcome to February's Parish meeting. It has been a quiet January and the Village Hall open day was a success. I would like to thank Cllr B. Ellis for all his hard work. We would all like to offer our sincere condolences to the family of Mark Rolph. We have two items to add the agenda tonight.

2. APOLOGIES OF ABSENCE

County Cllr F. Eagle.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting held on 9th January 2020 were accepted as a true and accurate record; this was proposed by Cllr D. Goodrham and seconded by Cllr N. Enderby. All agreed. The Chairman signed the minutes.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

Jackie Cushing from Community Action Norfolk came to the meeting to provide information on the Good Neighbourhood Scheme. This is a Norfolk wide organisation that helps support other communities. This is run by local volunteers and offers practical support to vulnerable people in the community. Leaflets were handed out to the Councillors. They would like to help Mundford to set up a scheme and are looking for volunteers. Full details have been added to the Mundford Parish Council website and village noticeboard.

Two of our local Police beat managers came along to the meeting to discuss the recent vandalism within the village and to offer support and advice.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- The missing barrier on the corner of Swaffham Road, just on the bend of Lynford Road has now been repaired by our handyman. We would like to thank Bruce for making the repairs.
- The footpath extension on the Swaffham Road has been completed. However, we still need a drop kerb on the opposite side of the road. Highways are aware this needs to be done and we are awaiting a date for completion.
- The drainage cleansing has been completed along the Swaffham Road from the village to Ickburgh Bridge. The system is clean now and Highways found the outlet buried in the bank at the river. They have cleared it so the system discharges better into the river and programmed for it to be completely exposed and a header wall to be constructed to protect it.
- We are awaiting a meeting with Highways to discuss various issues around the village especially the roads.

6.2 Village Footpaths and Verges – to discuss outstanding matters and actions taken

- The posts which need to be erected outside the property 'Two Hoots' on Swaffham Road is still ongoing. The swing has not yet been dismantled and therefore the posts are not ready for use.
- There are a number of overgrown shrubs/hedges in Wissey View. Cllr D. Goodrham and Chairman J. Musgrove to visit Wissey View and the rest of the village and note addresses. Once received the Clerk will send letters to the owners to reduce these in size.
- Once the building work has been completed down Pig Stye Lane the path will be made into a better footpath.

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6.3 Allotments – to discuss (if any) outstanding or future matters

- The steel posts still need to be cut to divide allotment plots 7A and 7B.
- All allotments are taken and there is one person on the waiting list.
- All allotments are looking very tidy.
- A review will be carried out of the guttering and water tanks.
- There is a lot of compost bins left at the back of the allotments which will need to be relocated.

6.4 Handyman/Gardener – update on outstanding and future projects

- The Cricket Club hedge has now been started but this is a very large job and will take time to complete. Will consider contacting the probation team at Sodexo to complete this and cleaning out the Cricket Club dyke.
- The leaves have all been swept down the lane behind Billy Emms Court.
- Cllr S. Eyres and Cllr S. Booth cleared the hedge down Crown Road which is greatly appreciated. This has exposed some road which was hidden under debris. Highways are aware and will clear the area.
- Chairman J. Musgrove to ask handyman to close off holes on outside of Allotment Hut to stop vermin getting in, weatherproof footbridge down Pig Stye Lane and varnish timber on village sign.

6.5 Allotment Hut

As reported last month the Church are still awaiting a new Vicar and this could take up to a year. The hut needs cleaning, guttering fitted and the door to the storage area needs repairing. We have received a Council Tax bill for the Allotment Hut. Chairman J. Musgrove to speak to Breckland Council to find out if this is correct. A lockable outside tap is needed and this will cost around £45 to £50.

6.6 VE Day 8th May 2020

A picture of the flag was sent around for Councillors. It costs £12.99. Chairman J. Musgrove will investigate further to see if there is anything more suitable. Cllr S. Eyres enquired whether the Council can purchase a Norfolk flag. Chairman J. Musgrove will see what is available. Vicar, Carol Hicks, has kindly agreed to carry out a service at the War Memorial on VE Day at 11am.

6.7 Annual Parish Meeting

The leaflet for the Annual Parish Meeting is completed and the Mundford Messenger has agreed to include this within their next issue for £30. This was proposed by Cllr J. Musgrove and seconded by Cllr S. Eyres. All agreed. Clerk to send final copy to the Editor. (This has been done).

6.8 Personal Details of Councillors

It was proposed by Cllr S. Eyres that personal details of the Councillors such as their addresses and telephone numbers are removed from the Parish Council Website as all enquiries should come through the Clerk. This was seconded by Cllr S. Booth and all agreed.

7. CORRESPONDENCE – The Clerk / Chair will read out any outstanding correspondence that has not been previously circulated

- A leaflet from Gadget Savvy Market Place advertising an event on Friday 27th March at 1:30pm at Breckland Council office in Dereham.
- A letter from East Anglia's Children's Hospices asking for donations.
- An email from Community Action Norfolk about the Good Neighbourhood Scheme and a representative came along to this meeting.
- An email from Norwich Western Link project advising of the key pieces of work that are coming this year.
- An email from a resident who copied the Council into an email to Highways regarding their recent work to the roads around the village.
- A thank you letter from East Anglian Air Ambulance for the recent donation.
- An email from Elizabeth Truss MP regarding the latest phase of Sport England's 'This Girl Can' campaign. This has been sent to the Village Hall.

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8. FINANCE

8.1 Payments and Cheques for the January invoices

The following payments were authorised on Thursday 6th February. The payments were proposed by Cllr D. Goodrham and seconded by Chairman J. Musgrove. All agreed.

Description	Amount
Balance for December 2019 (minus the following direct debits)	£8,809.42
Opus Energy Parish Office Electric	£34.49
E-On Street Lights	£115.49
Everflow Water Rates	£12.29
XLN Telephone/Wifi Parish Office	£46.92
Npower Business (Allotment Hut Invoice)	£22.18
Total Direct Debits	£231.37
Receipts	Amount
Mundford Book	£20.00
Mundford Book x2	£40.00
Total Income	£60.00
Balance	Amount
After Direct Debits and Income	£8,638.05

Cheques	Description	Total
102320	Westcotec Street Light Maintenance	£59.23
102319	Mrs A Shepherd – CCS	£250.00
102321	Wages for Parish Clerk	£463.97
BACS	Rosemary Godfrey 6 months website maintenance (July to Dec)	£240.00
102322	NPTS – Allotments training (Cllr S. Welsh)	£48.00
BACS	Breckland Council – Allotment Hut business rates	£116.99
Total Paid		£1,178.19

Balance in Community Account	Total
February 2020	£7,459.86
Balance in Savings Account	Total
February 2020	£15,868.88
Balance for Miscellaneous Items	Total
Chilzone	£1592.96
Outdoor Sports and Play	£996.50

8.2 Web report for January

The following report has been received from Mrs Rosemary Godfrey

- There were 193 visitors in January.

9. PLANNING APPLICATIONS

Reference Number:	Address:	Date:	Description:	Outcome/ Update:
3PL/2019/1418/F	Frying Pan Lodge, Brandon Road Mundford	28/11/2019	Change of use of garage with workshop above to dwelling including an extension to be used as an annexe to the main dwelling	Approved
3PL/2019/1487/HOU	26 Adeane Meadow Mundford	05/12/2019	Extend single storey garage to side boundary with a pitched roof.	Approved

10. STREET LIGHTING

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The extensions for the street lights have been delivered and we are awaiting a date for completion. We have received an application form from UK Power Networks for a street light to be added to an existing pole. This has been sent to Westcotec for completion. The final costs for Malsters Close will be sent shortly.

11. REPORTS

11.1 District Cllr Mike Nairn

- The Cabinet met on 3rd February to discuss budget savings of around ½ million.
- Breckland Council will move away from funding from the central Government to retain money from business rates.
- £70 million is being pledged to improve transport links in East Anglia.
- Council Tax band D will be an increase of £4.95 to Breckland Council. 76% of premises in Breckland are bands A to C.
- There is a new homeless strategy in Breckland as the number of rough sleepers has increased dramatically. Looking at accommodation elsewhere other than Thetford to improve the situation. Moving away from B&Bs to vacant accommodation, if Housing Association can acquire them.
- Finishing off final details of refuse collection and recycling has improved. The number of prosecutions for fly tipping has increased.

11.2 County Cllr Fabian Eagle

None.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

- Cllr D. Goodrham asked if the Council would be able to pay for the ride on lawnmower parts for the Church. The cost is £113. This was proposed by Cllr S. Eyres and seconded by Chairman J. Musgrove. All except Cllr D. Goodrham agreed (not allowed to vote). The Church also needs help towards the cost of fuel for the lawnmowers. This will cost £125 for the year. This was proposed by Cllr K. Weight and seconded by Cllr S. Welsh. All but two Councillors agreed (Cllr D. Goodrham not allowed to vote).
- Mundford Messenger is interested in sponsoring the Mundford Mile. Cllr S. Booth will speak to the running group.
- Chairman J. Musgrove will investigate costs for a wall cabinet for the Parish office to display the horticultural cups.

With nothing more to discuss the meeting closed at 9:10pm.

Chairman: _____ Date: _____